

BOARD MEETING MINUTES
MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

November 19, 2015

The Mississippi Department of Information Technology Services Board met in Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, November 19, 2015, at 11:00 a.m. for the regularly scheduled monthly meeting.

Members Present:

June Songy, Chairman

D. Shane Loper, Vice-Chairman

Rodney Pearson

Thomas A. Wicker

Members Not Present:

J. Keith Van Camp

Legislative Advisors Present:

Representative Gary V. Staples

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Laura Pentecost, Data Services Division Director

David Johnson, Internal Services Division Director

Donna Nead Rogers, Special Assistant Attorney General

Tangela Harrion, Procurement Team Leader

Renee Murray, Procurement/Consulting Team Leader

Bill Brinkley, ISS Technology Consultant

Cerria Walker, ISS Technology Consultant

Jill Chastant, ISS Technology Consultant

Donna Hamilton, ISS Technology Consultant

Teresa Washington, ISS Technology Consultant

Rick Grant, ISS Technology Consultant

Debra Brown, IT Planning Coordinator

Billy Rials, Data Services Division

Pam Sinclair, Data Services Division

Ravaughn Robinson, Data Services Division

Mike Lang, Data Services Division

Mike Hatch, Data Services Division

Jerry Guillory, Data Services Division

Jeff Jennings, Data Center Infrastructure Manager

Caren Brister, Strategic Communications Manager

Brian Norwood, Telecommunications Services Division

Gary LeBlanc, Infrastructure Planning Architect

Greg Nohra, Information Security Division

Betsy Ward, Information Security Division

Emily Grace Cole, Internal Services Division

Gina Sullivan, Internal Services Division

Others Present:

Michael Gonzales, Mississippi Department of Finance and Administration

David Pitcock, Mississippi Department of Finance and Administration

Brian Pugh, Mississippi Office of the Governor

Jim Willis, Mississippi Department of Transportation

Bo Dickerson, Mississippi Department of Transportation

Ben Cohen, Mississippi Department of Transportation

John Gilligan, Mississippi Department of Transportation

Jim Tillman, Mississippi Department of Environmental Quality

Toni Martin, Mississippi Department of Environmental Quality

Kym Wiggins, Mississippi Department of Environmental Quality

Richard Harrell, Mississippi Department of Environmental Quality

Mark Allen, Mississippi Department of Human Services

Josh Eure, Mississippi Department of Human Services

Valeria O'Neal, Mississippi Department of Human Services

Jackie Surrell, Mississippi Department of Human Services

Ellen Swoger, University of Mississippi Medical Center

Terrence Hibbert, University of Mississippi Medical Center

Kevin Yearick, University of Mississippi Medical Center

Steven Waite, University of Mississippi Medical Center

Cindy Freeman, University of Mississippi Medical Center

Heidi Shoemake, University of Mississippi Medical Center

Carrie Cooper, University of Mississippi Medical Center

Robert Douglas, University of Mississippi Medical Center

Jennifer Wentworth, Mississippi Department of Revenue

Christina Woodberry, Mississippi Department of Revenue

Denise Jones, Mississippi Department of Mental Health

Keith Collums, Dell

Chris Salmon, Dell

Brad Stroup, Dell

Nathan Slater, C Spire

Terrell Knight, C Spire

Bill Wiltshire, C Spire

Mike Kling, Cisco

Tim Ross, Presidio

Evelyn Johnson, Capitol Resources

Tamara Nash, Maximus

Andrea Jackson, Maximus

Rob McClure, AT&T

Karen Newman, The Clay Firm

Hoyt Tyner, Southeast Fiber, LLC

Alan Hasling, Microsoft

James Rankin, Microsoft

Javier DeRossette, Microsoft

Roger Bishop, Level 3

Craig Henley, BCI

June Songy called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: June Songy directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on October 15, 2015.

On motion by Shane Loper and second by Tom Wicker that the minutes of the meeting on

October 15, 2015 be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Renee Murray, Roger Graves, Chief Operating Officer, and Kevin Yearick, Chief Technology Officer, presented the overview and request to issue RFP No. 3847-42227, for the acquisition of a Business Continuity Recovery Services and Disaster Recovery (BCRS/DR) Solution for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS recommends approval to advertise and publish RFP No. 3847-42227, for the acquisition of a Business Continuity and Disaster Recovery Solution for ITS.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Renee Murray, Robert Douglas, Director of Revenue Cycle, and Ellen Swoger presented the overview and request to issue RFP No. 3821-42041, for the acquisition of Integrated Registration and Revenue Cycle Management to replace the existing Revenue Cycle Management products for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval to advertise and publish RFP No. 3821-42041 for Integrated Registration and Revenue Cycle Management services for UMMC.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 4: Jill Chastant and Denise Jones, CIO, presented an overview and request to issue Letter of Configuration (LOC) Number 42119, based on General RFP No. 3775, for the

acquisition of a Java Developer, SQL Database Administrator and a CRM Developer for the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly request approval to publish LOC No. 42119 for the acquisition of a Java Developer, SQL Database Administrator and a CRM Developer for MDMH.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Chris Grimmer and Laura Pentecost, Director of Data Services, presented the overview and request to issue RFP No. 3856-40732 for the acquisition of two Mainframe-Class Storage Systems for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests approval to advertise and publish RFP No. 3856-40732 for the acquisition of two Mainframe-Class Storage Systems for ITS.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Teresa Washington and Laura Pentecost, Director of Data Services, presented the overview and request to issue Letter of Configuration (LOC) Number 42336, based on General RFP No. 3774, for the acquisition of Computer Associates (CA) software maintenance and support for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**. The staff of ITS requests approval to publish LOC No. 42336 for the acquisition of CA software maintenance and support.

On motion by Shane Loper and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 7: Chris Grimmer, Carrie Cooper, Director of Student Financial Aid, and Terrence Hibbert, Director IT Solutions, presented Project No. 42413, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)** to request proposals for the acquisition of a Student Financial Aid Management System. The staffs of ITS and UMMC jointly recommend approval of the exemption request at a total estimated 7-year lifecycle cost of \$1,550,000.00. UMMC will solicit proposals in accordance with all statutory requirements for such acquisitions.

On motion by Shane Loper and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 8: Donna Hamilton, John Gilligan, ITS Program Manager, and Jim Willis, Assistant State Traffic Engineer, presented Project No. 42434, requesting approval of an exemption for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)** to execute a maintenance contract with Atkins North America, Inc. for MDOT's 511 Traveler Information System for three years. The staffs of ITS and MDOT jointly recommend the approval of the exemption request at a total estimated 3-year lifecycle cost of \$765,768.00.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 9: Cerria Walker and Jennifer Wentworth, Associate Commissioner Agency Support, presented the recommendation for RFP No. 3592-42259 for a Change Order to the Agreement with FAST Enterprises, LLC for a change in maintenance and support for the **MISSISSIPPI DEPARTMENT OF REVENUE (DOR)**. The staffs of ITS and DOR jointly

recommend approval of this Change Order Request in the amount of \$7,000,000.00 to allow DOR to choose Option 3 of maintenance and support. With this Change Order, the revised total lifecycle cost of this project is \$53,550,000.00.

On motion by Tom Wicker and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 10: Chris Grimmer, Jim Tillman, Chief, Data Integration Division, and Richard Harrell, Director, Office of Pollution Control, presented the recommendation for RFP No. 2986-42510 for the continuation of the Agreement with CGI Technologies and Solutions, Inc. for annual support and maintenance of TEMPO360 for the **MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY (MDEQ)**. The staffs of ITS and MDEQ jointly recommend approval of the continuation of the Agreement with CGI Technologies and Solutions, Inc. through December 31, 2018, in an amount not to exceed \$450,000.00 for annual support and maintenance of TEMPO360. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$7,956,191.25.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 11: Cerria Walker, Mark Allen, Chief Systems Information Officer, and Josh Eure presented the recommendation for RFP No. 3705-42283 for an increase to the Agreement with PerformanceG2 for the extension of analytic capabilities to Economic Assistance Programs within the Division of Field Operations for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the increase to the Agreement with PerformanceG2 through December 31, 2020 in an amount not to exceed

\$1,404,450.00 for the extension of analytic capabilities to Economic Assistance Programs within the Division of Field Operations. With this increase, the revised total not-to-exceed lifecycle cost of this project is \$2,546,349.00.

On motion by Rodney Pearson and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 12: Cerria Walker and Mark Allen, Chief Systems Information Officer, presented the recommendation for RFP No. 3671-42375 for the continuation of the Agreement with Ciber Inc. for professional services to manage and support the EBT/e-Payment Systems for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly recommend approval of the continuation of this Agreement with Ciber through December 31, 2017 in an amount not to exceed \$841,363.00 for professionals services to manage and support the EBT/e-Payment Systems. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$3,944,863.00. The ITS Board originally approved the services to manage and support the EBT/e-Payment Systems in December 2012, for a lifecycle cost of \$3,944,863.00.

On motion by Shane Loper and second by Tom Wicker that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 13 regarding the *Information Technology Positions by Agency and Occupational Analysis Reports* as of October 31, 2015.

Agenda Item No. 14: Craig Orgeron presented the 2016-2018 Master Plan. The staff of ITS requests approval to publish the 2016–2018 Master Plan.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 15 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 16 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, December 17, 2015. The meeting was rescheduled for Tuesday, December 15, 2015.

On motion by Rodney Pearson and second by Tom Wicker that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, November 19, 2015.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, November 19, 2015.

June Songy - per diem and expenses for 1 day;

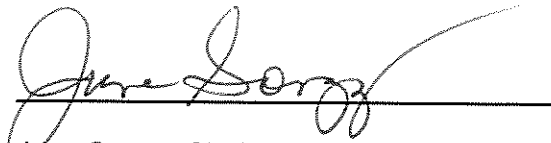
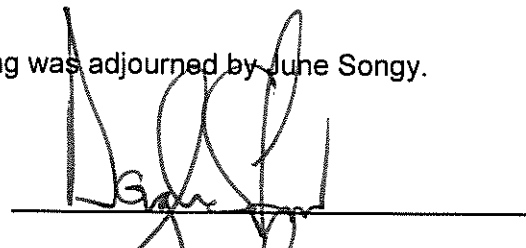
Board Meeting, November 19, 2015.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, November 19, 2015.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by June Songy.


June Songy, Chairman
Shane Loper, Vice-Chairman